



**Subject: COVID-19 Business Continuity Plan – State of Georgia**

Updated: 4/13/2020 2:00 PM

McNaughton-McKay Electric Company provides essential services and supplies to utilities, electricians, wastewater/sanitation organizations, hospitals and other critical infrastructure providers in our community and **will continue to provide support to our critical infrastructure customers.**

The State of Georgia is under a Shelter in Place order effective Friday, April 3, 2020 until April 30, 2020 unless these orders are modified, rescinded or superseded.

**All McNaughton-McKay locations in Georgia remain open at this time. We are prepared and ready to support you.** That said, we are adapting certain procedures in light of local developments.

- We continue to evaluate ways to keep our employees, their families and our community safe while battling the spread of the virus.
- We continue to follow and promote best practice guidelines from public health officials, the CDC and local authorities.
- We have implemented a Call-Ahead Order Pickup Policy at all facilities to reduce unnecessary contact while avoiding lengthy wait times.
- Wherever possible, employees are working from home to provide customer support while social distancing.
- Our delivery personnel continue to follow best practices and guidelines from public health officials, the CDC and local authorities.
- To limit exposure, we will be conducting meetings via phone or by digital means and postponing all face-to-face meetings until further notice.

Our Customer Service teams are committed to serving you while protecting our community.

- Reach out to your local branch by phone during business hours or for 24/7 support after-hours support ([view locations](#))
- Access online pricing and availability at [www.mc-mc.com](http://www.mc-mc.com) and utilize our live chat feature for support.
- Access updates on our operational status anytime at [www.mc-mc.com/covid19](http://www.mc-mc.com/covid19)
- Access communications from our manufacturers at [www.mc-mc.com/covid19/manufacturers](http://www.mc-mc.com/covid19/manufacturers)

**We are committed to serving you while protecting our community. We are in this together.**